



THE OPEN UNIVERSITY OF SRI LANKA

Nawala, Nugegoda

Faculty of Engineering Technology

Dean's Office

VACANCY

Post of Project Assistant (On Contract)

Qualifications:

- The applicant should hold a Bachelor's Degree from a recognized university.
- Ability to confidently communicate orally and written in English.
- Ability to handle administrative and academic program coordination work.
- Possess sound knowledge in computer literacy.

Nature of the appointment:

- The appointment will be on contract basis for six months period (subjected to extension up to two years)
- Remuneration –fixed monthly allowance of Rs. 30,000.00 and will be entitled for EPF &ETF.

Qualified candidates are requested to email their comprehensive CVs to areng@ou.ac.lk on or before 14.02.2025

(Please state the post you are applying for in the subject of the email)

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview. Inquiries: 0112881228 – Mrs K.R.Malkanathi

Registrar

The Open University of Sri Lanka

Date:29.01.2025