



THE OPEN UNIVERSITY OF SRI LANKA

IT Division

POST OF OPERATION ASSISTANT (ON CONTRACT)

Applications will be entertained from suitably qualified persons for the above post.

Qualifications:

- NVQ Level 2 or equivalent qualification.

Preference will be given –

- Assist with office maintenance tasks & supporting the day-to-day activities of the division.
- Ability to work weekends, depending on the requirements of the IT Division.
- Capacity for Teamwork.

Duration of the appointment

Appointments will be made initially for six months and extend up to two years based on performance.

Remuneration:

Fixed monthly allowance of Rs.20,000/= and will entitle EPF and ETF.

Suitably qualified candidates are invited to **apply, please visit:- <https://bit.ly/itd-oa> on or before 15/12/2024.**

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. The university has the right to shortlist the candidates, and qualified shortlisted candidates will be called for an interview.

Inquiries: 011 – 2881055/378 IT Help Desk

Registrar

The Open University of Sri Lanka