



**THE OPEN UNIVERSITY OF SRI LANKA  
DEPARTMENT OF LEGAL STUDIES  
POST OF ACADEMIC COORDINATOR (ON CONTRACT)**

Applications are called for the post of Academic Coordinator (on contract) in the Department of Legal Studies, Faculty of Humanities & Social Science, the Open University of Sri Lanka.

**Qualifications**

1. The required minimum qualification is a bachelor's degree from a recognized University.
2. Ability to communicate orally and written in English.
3. Experience in using computer packages.
4. Experience in academic and administration related activities.

**Nature and duration of appointment:**

- On contract basis – 6 months (subject to extension up to 2 years)
- Normal working days are Monday to Friday from 8.30am to 4.15pm
- A fixed monthly allowance of Rs. 45,000/- (inclusive of COL allowance) entitled for EPF and ETF.

Those who are interested should e-mail their curriculum vitae on or before 10<sup>th</sup> January 2025 to [pmsub@ou.ac.lk](mailto:pmsub@ou.ac.lk). The subject in the email should be “**Post of Academic Coordinator**”.

Any Inquiry Please Contact Head / Department of Legal Studies.  
(Tel. No :0112881432)

Registrar  
The Open University of Sri Lanka  
Nawala, Nugegoda  
30<sup>th</sup> December 2024

(Only short-listed applicants will be called for an interview)