



**The Open University of Sri Lanka**  
**Matara Regional Centre Vacancy**  
**POST OF PROJECT ASSISTANT(Temporary)**

Applications will be entertained from suitably qualified persons for above post.

**Qualifications:**

- Candidate should hold Bachelor Management Studies or Bachelor of Business Administration Degree from recognized University.
- Specialization in accounting is an added advantage.
- Preference will be given to those who are able to communicate in English.

**Job Profile:**

- Finance division activities
- Willingness to undertake responsibilities of any other official work assign by the Assistant Director of the Centre.

**Duration of the appointment**

Appointments will be made initially for six months and extendable up to two years based on performance.

**Remuneration:**

Fixed monthly allowance of Rs. 30,000.00 (Inclusive cost of living allowance) and entitled for EPF and ETF.

**How to Apply**

Suitably qualified candidates should send their duly completed Curriculum Vitae via registered post to “Assistant Director, The Open University of Sri Lanka, Matara Regional Centre, Nupe, Matara” via register post to reach on or before 12<sup>th</sup> December 2024. (Please mention top left-hand corner of envelope “Vacancy for Project Assistant- Finance Division”).

The University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview. The decision of the Open University of Sri Lanka shall be final and conclusive.

For further information call :**041-2222943 /041222314**

**Registrar**  
**The Open University of Sri Lanka**  
27.11.2024