



THE OPEN UNIVERSITY OF SRI LANKA

DEPARTMENT OF ORGANIZATIONAL STUDIES

POST OF OPERATION ASSISTANT (ON CONTRACT)

Applications will be entertained from suitably qualified persons for the above post.

Qualifications:

- Should have passed the G.C.E. O/L examination with six subjects in one sitting or NVQ Level 04 or equivalent.
- Prior working experience, knowledge of office work, ability to read and understand English would be added advantages.

Duration of the appointment

Appointments will be made initially for six months and extendable up to two years based on performance.

Remuneration:

Fixed monthly allowance of Rs. 20,000 (inclusive of COL allowance) and will be entitled for EPF and ETF

Suitably qualified candidates are requested to be present for a walk- in- interview on 22nd October 2024 at 10.30 am at the Faculty of Management Studies, Colombo Regional Center of the OUSL.

Candidates are required to bring a CV, originals and certified copies of relevant Educational Certificates, Birth Certificate and National Identity Card for the interview.

Registrar,
The Open University of Sri Lanka,
Nawala, Nugegoda.
15th October 2024

For clarifications, please contact 011288125