The Open University of Sri Lanka

Post of Project Assistant Ampara Study Centre (ASC)
(On Contract)

Applications will be entertained from suitable qualified persons for above post

Qualifications

➢ The candidate should hold a bachelor's degree from a recognized university.
➢ Should possess high computer literacy skills in word processing, using online collaborative platforms and spread sheets for calculations
➢ Excellent communication skills in Tamil, Sinhala and English
➢ Ability to handle administrative and academic program coordination work.

Duration of the appointment
➢ Appointment will be made initially for six months and extendable up to two years based on performance.

Remuneration:
➢ Salary scale per month - Rs.30, 000 (EPF+ETF)

Nature and duration of appointment:
➢ Normal working days from Tuesday to Saturday 8.30am to 4.15pm.

How to apply:
➢ Suitably qualified candidates are invited to **apply with a CV through email at adamp@ou.ac.lk on or before 5th October 2024.** The subject of the email should be "Application for the Post of Project Assistant (On Contract)"

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: 0632-222 052/0772 146 936 (Mr.V.Anujan)

Registrar
The Open University of Sri Lanka
Date: 2024.09.24