



# THE OPEN UNIVERSITY OF SRI LANKA

## Department of Social Studies

### POST OF ACADEMIC COORDINATOR (ON CONTRACT) WALK- IN INTERVIEW

Applications will be entertained from suitably qualified persons for the above post.

#### **Qualifications:**

- Bachelor of Arts (Hons) Degree in Sociology/Mass Communication/Economics /any other Social Sciences disciplines by a recognized university.
- One year experience in academic and administration.

#### **Note:**

- Fluency in English and Sinhala/Tamil
- Ability to use MS Office software and the use of the Internet based and mobile applications for communication.
- Ability to work flexible hours, depending on the requirements of the Social Studies Department and the Faculty.

#### **Duration of the appointment**

Appointments will be made initially for three months and extendable up to two years based on performance.

#### **Remuneration:**

Fixed monthly allowance of Rs. 45,000/- (Inclusive of COL allowance) and will be entitled for EPF and ETF.

**Work Location:** Department of Social Studies, The Open University of Sri Lanka, Nawala, Nugegoda

Suitably qualified candidates are invited for **Walk-In- Interview on 3<sup>rd</sup> October 2024 at 9:30 AM in the Department of Social Studies, Faculty of Humanities & Social Sciences, The Open University of Sri Lanka, Nawala, Nugegoda.**

The decision of the Open University of Sri Lanka shall be final and conclusive.

Inquiries: 0112881417 (Ms. K.M De Silva)

Registrar

The Open University of Sri Lanka

23/09/2024