



# THE OPEN UNIVERSITY OF SRI LANKA

Polonnaruwa Study Centre

## Post of Project Assistant (On Temporary)

### Qualifications:

Candidate should be

- ❖ Hold a Bachelor's Degree in any stream from a UGC-recognized university.
- ❖ Possess sound knowledge of office packages and documentation.
- ❖ Good command of English (reading, writing & speaking), effective communication skills and Good Team worker.

### Duration of the appointment

Appointment will be made initially for six months and extend up to two years based on performance.

### Remuneration

Fixed monthly allowance of Rs.30,000 (Inclusive of COL allowance) and will be entitled to EPF and ETF.

### Note:

- ❖ Selected person should be available full-time at the Polonnaruwa Study Centre and Should be able to work during weekends.
- ❖ Applicants from Polonnaruwa will be given preference.

## A Walk-in-Interview

**Venue** -: Polonnaruwa Study Centre, The Open University of Sri Lanka, Bendiwewa

**Date** -: 2024.10.02

**Time** -: 9.30 am – 12.30 pm.

Please bring your Curriculum Vitae, originals of educational certificates, NIC, and birth certificate with a set of photocopies.

The decision of the Open University of Sri Lanka shall be final and conclusive.

Inquiries: Mr. Priyantha Wijekoon - 027 2225776

Registrar

The Open University of Sri Lanka

Date: 25/09/2024