



# THE OPEN UNIVERSITY OF SRI LANKA

## International Relations Unit

### **POST OF PROJECT ASSISTANT (ON CONTRACT)**

Applications will be entertained from suitably qualified persons for the above post.

#### **Qualifications:**

- Should hold a Bachelor's Degree awarded by a recognized University.
- Applicant should have Computer Literacy.
- Fluency in English (reading, writing & speaking) and effective communication skills.

**Preference will be given for prior working experience, knowledge of office work, ability to read, write & speak in English would be an added advantage.**

#### **Duration of the appointment**

Appointments will be made initially for 3 months and extendable up to two years based on performance.

#### **Remuneration:**

Fixed monthly allowance of Rs. Rs 30,000 (Inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to **apply with a CV through email: [ird@ou.ac.lk](mailto:ird@ou.ac.lk) on or before 6<sup>th</sup> October 2024.**

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. The university has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: Ms. Chandi Perera - 0112854111

Registrar

The Open University of Sri Lanka

Date: 25.09.2024