



THE OPEN UNIVERSITY OF SRI LANKA
DEPARTMENT OF LEGAL STUDIES
POST OF ACADEMIC COORDINATOR (ON CONTRACT)

Applications are called for the post of Academic Coordinator (on contract) in the Department of Legal Studies, Faculty of Humanities & Social Science, the Open University of Sri Lanka.

Qualifications

1. The required minimum qualification is a bachelor's degree from a recognized University.
2. Ability to communicate orally and written in English.
3. Experience in using computer packages.
4. Experience in academic and administration related activities.

Nature and duration of appointment:

- On contract basis – 6 months (subject to extension up to 2 years)
- Normal working days are Monday to Friday from 8.30am to 4.15pm
- A fixed monthly allowance of Rs. 45,000/- (inclusive of COL allowance) entitled for EPF and ETF.

Those who are interested should e-mail their curriculum vitae on or before 3rd October 2024 to pmsub@ou.ac.lk. The subject in the email should be **“Post of Academic Coordinator”**.

Any Inquiry Please Contact Head / Department of Legal Studies.
(Tel. No :0112881432)

Registrar
The Open University of Sri Lanka
Nawala, Nugegoda
10th August 2024

(Only short-listed applicants will be called for an interview)