



# THE OPEN UNIVERSITY OF SRI LANKA

## Department of Social Studies

### POST OF ACADEMIC COORDINATOR (ON CONTRACT)

Applications will be entertained from suitably qualified persons for the above post.

#### Qualifications:

- Bachelor of Arts (Hons) Degree in ECONOMICS by a recognized university.
- 3 years' experience in academic and administration.

#### Note:

- Fluency in English and Sinhala/Tamil
- Ability to use MS Office software and the use of the Internet based and mobile applications for communication.
- Ability to work flexible hours, depending on the requirements of the Social Studies Department and the Faculty.

#### Duration of the appointment

Appointments will be made initially for three months and extendable up to two years based on performance.

#### Remuneration:

Fixed monthly allowance of Rs. 45,000/- (Inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to **apply with a CV through email [kmsil@ou.ac.lk](mailto:kmsil@ou.ac.lk) on or before 16/02/2024.**

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: 0112881417 (Ms. K.M De Silva)

Registrar  
The Open University of Sri Lanka  
06/02/2024