



**THE OPEN UNIVERSITY OF SRI LANKA
FACULTY OF MANAGEMENT STUDIES**

Dean's Office

Vacancy

Operations Assistant

(On Contract)

Qualifications

- Should have passed the G.C.E O/L examination with six subjects at one sitting or
- NVQ Level 04 or equivalent
- Prior working experience, Computer typing and ability to read & understand English would be an added advantage.

Salary Rs. 20,000/= per month

Appointments will be made initially for six months, extendable based on performance.

Suitably qualified candidates may either email their CV to sarfms@ou.ac.lk or send to the following Postal address under a registered Post.

Address: Senior Assistant Registrar
Faculty of Management Studies,
The Open University of Sri Lanka,
Nawala, Nugegoda.

Email :- sarfms@ou.ac.lk

Applications should be received on or before Thursday 22nd February 2024. Applications received after the deadline would not be considered.

For any clarification, please contact 0112881255.

Registrar
The Open University of Sri Lanka,
Nawala, Nugegoda.

14.02.2024