



THE OPEN UNIVERSITY OF SRI LANKA

Faculty of Education – **Quality Assurance Cell**

POST OF PROJECT ASSISTANT

Applications will be entertained from suitably qualified persons for the above post.

Qualifications

- Bachelor's degree from a recognized university
- Computer literacy (MS Word, Excel, Google Forms)
- Ability to manage and maintain a filing system

Preference will be given to those who possess,

- Excellent communication skills in English & Computer Literacy

Duration of the appointment

Appointment will be made initially for six months and extendable up to two years based on performance.

Remuneration

Fixed monthly allowance of Rs.30,000 (with EPF & ETF)

Suitably qualified candidates are invited to apply with a CV through email qacedu@ou.ac.lk on or before **26.01.2024**.

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: Assistant Registrar/Faculty of Education

Tele. 011-2881017/059

Registrar

The Open University of Sri Lanka

16.01.2024