



# THE OPEN UNIVERSITY OF SRI LANKA

Department of Social Studies, Faculty of Humanities and Social Sciences

## POST OF ACADEMIC COORDINATOR (ON CONTRACT)

Applications will be entertained from suitably qualified persons for the above post.

### Qualifications:

- The applicants should hold a Bachelor (Hons) Degree in Sociology/Anthropology from a recognized university with two years working experience in the relevant field.

### Preference will be given to:

- Fluency in English and Sinhala/Tamil
- Ability to use MS Office software and the use of the Internet based and mobile applications for communication.
- Ability to work flexible hours, depending on the requirements of the Social Studies Department and the Faculty.

### Duration of the appointment:

Appointments will be made initially for six months and extendable up to two years based on performance.

### Remuneration:

Fixed monthly allowance of Rs. 45,000/- (Inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to apply with a CV through email [kmsil@ou.ac.lk](mailto:kmsil@ou.ac.lk) on or before 15<sup>th</sup> December 2023. The subject of the email should be "Application for the AC-SA-BASS)".

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: 0112881417/0112881221 (Department of Social Studies)

Registrar

The Open University of Sri Lanka

Date: 04.12.2023