How to apply for the Final Examination - (FE) using MyOUSL Student Web Portal

Follow the steps below to apply for the Final Examinations.

 Enter the following address in your web browser and press the <Enter> key. You will see the home page of the Open University website. URL : https://www.ou.ac.lk/

$\leftarrow \rightarrow \mathbb{C}$ $\bigcirc \mathbb{A}$ https://www.ou.ac.lk \heartsuit \heartsuit		മ ≡						
f 🔰 G+ in 🛗 🐵								
General Inquiries: (+94) 011 2881 000 Exams/Certificates: (+94) 11-2881461 (+94) 11-2881040 Regional Educational Services: Click Here								
ABOUT - ACADEMIC - STUDY - RESEARCH - STAFF - LIBRARY COLLABORATE - INTERNATIONAL UNIT NEWS & EVENTS - FAQS -	Apply (Online						

You will see a screen something like below.

2. Then, Click on this link Open University home page. This will direct you to the the login screen of MyOUSL web portal. (See the screenshot)

Or you can directly type and enter the following URL <u>http://myousl.ou.ac.lk/</u> to access the MyOUSL web portal without launching the Open University website.

+		
my	pusl. ou.ac.lk /indx/logn/fp.aspx	☆
	The Open University of Sri Lanka	Thuraday 05 October 2023
	User Login User lame Password E	ogin Guest User xoot vour password2 © 2006 OUSL <u>Tarma of Use</u> <u>Privacy Policy</u>
		Designed and Developed by AKLO Information Technologies (Pvt) Ltd

Now enter the **User Name** and **Password** provided to you. This is usually your Student Number and NIC number. Use student number as your Username and the NIC as the password.

Please note that the Student Number is started with the letter "S", and it is **NOT** your REGISTRATION number.

3. Once you have entered the Username and the Password you need to press the **Login** button. The Username and the Password you provided is correct, you will be able to access your MyOUSL web Portal. You will see a screen something like below.

	The Open Univ	versity of Sri Lar	ıka	Help Change Research Lopof 05 October 2023	
Wel	come	to myOUSL			
Personalise information My CUSL Home My Profile My Profile My Programme Time Table Results My Eaviments M	Hy Profile	<u>View</u> »	OUSL Announcement		Î
Tools OU email LMS (nodes) OUSL Elearn				© 2008 QUSI Terms of Lise Priv	acy Policy
			Designed and Developed by AKL	D Information Technologies (Pvt) Ltd.	

- 4. Then click the **Exam Registration** Link under the **Personalise Information**. This pane is appeared in the left side of your web browser.
- 5. Now you need to select the **Program**.
- 6. The select the **Status** as "Not Registered for Final Exam".
- 7. And then press the Search button.

The Ope	en University of Sri Lanka	Help Change Password Logo
Velcome	to mvOUSI	05 October 202
le l	io injour	
Personalise Information	Even Desintration	
My OURL Llama		
My Profile	Search Courses	
My Programme		
Time Table	Programme -Select-	~
Results		
My Payments	Status -Select-	v
Exam Registration	Search	
View Scholarship		
Request Result		
Sneet	Courses List	
Common Information		
Student Forum	No Record(s) Found	
Download Resource Docs		
TRF Booking	Basistar Da Basistar	
Student Feedback	Register De-Register	
Complaint & Compliment		
OUSL News		
OUSE Events		
Library Information		
Computer Lab Booking		
Tools		
<u>OU email</u>		
LMS (nodes)		
OUSL Eleann		© 2008 OUSL Terms of Use Privacy Po
		· · · ·

8. Now you will see the Course List.

Then tick defined the courses that you need to Register for the Final Examination. Then press the "Register" button.



Once you accidently registered for a course that you are not willing to sit for the final Exam, you can De-Register it, by ticking the appropriate course and pressing the "De-Register" button. Please follow the steps when needed.

For De-Registering course(s) – Steps

- 1. The select the Status as "Registered for Final Exam".
- 2. And then press the Search button. Now you will see the **Course List.**

Then tick 🗹 the courses that you need to De-Register. Then press the "De-Register" button.

Please note that <u>ONLY</u> the courses that you are already **Registered** for the final exam can be selected when you need to De-Register.



For more information:

Only if you are unable to follow the above steps, please contact you Course coordinator or Contact the **Helpdesk** of the IT Division on 0112-881055/011-2881378.