



THE OPEN UNIVERSITY OF SRI LANKA

Faculty of Humanities & Social Sciences, Department of Social Studies

02 VACANCIES PROJECT ASSISTANT (ON CONTRACT)

Applications are called for the post of Project Assistant (On Contract) at the Department of Social Studies, Faculty of Humanities & Social Sciences of The Open University of Sri Lanka.

Qualifications:

- Bachelor's Degree in Social Work or Sociology or Psychology

Note:

- Ability to handle administrative responsibilities, scheduling and coordination work.
- Ability to work on during weekend depending on the requirements of the Department.
- Competent in ICT Skills
- Fluency in English.
- Proven capacity for teamwork.

Duration of the appointment

Appointment will be initially for six months and extendable up to two years based on the performance

Remuneration

Fixed monthly allowance of Rs. 30,000/- (Inclusive of COL allowance) and will be entitled for EPF and ETF.

Those who are interested should e-mail their CV (curriculum vitae) **on or before 17th September 2023** to: kmsil@ou.ac.lk. The subject of the email should be "Application for the PA_BAYCD)".

Walk-in -Interview

Date : 20th September 2023

Time : 09.30 AM onwards

Venue : Department of Social Studies, Faculty of Humanities & Social Sciences, The Open University of Sri Lanka, Nawala, Nugegoda. Please bring the National ID, CV, Birth Certificate and all the certificates of educational plus professional qualifications.

For any clarification call 0112881417 / 0112881221

Head
Department of Social Studies
Faculty of Humanities and Social Sciences
The Open University of Sri Lanka
Nawala, Nugegoda.