



THE OPEN UNIVERSITY OF SRI LANKA

Faculty of Humanities & Social Sciences, Department of Social Studies

Vacancy

Post of Operation Assistant (On contract)

Applications are called for the post of Operation Assistant (On Contract) at the Department of Social Studies, Faculty of Humanities & Social Sciences of The Open University of Sri Lanka.

Qualifications:

- ✓ NVQ Level 2 or equivalent qualification
- ✓ Prior working experience (Office Assistant / Works Aide) would be an added advantage

Duration of the appointment

Appointment will be initially for two months and extendable up to two years based on the performance

Remuneration

Fixed monthly allowance of Rs. 20,000/- (Inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitable candidates are invited for interview along with duly filled Curriculum Vitae (CV) and original certificates along with the copies.

Walk-in- Interview

Date : 21st September 2023

Time : 9.30 a.m. onwards

Venue : Department of Social Studies, Faculty of Humanities & Social Sciences, The Open University of Sri Lanka.

For any clarification call 0112881417 / 0112881221

Head

Department of Social Studies

Faculty of Humanities and Social Sciences

The Open University of Sri Lanka

Nawala, Nugegoda.