THE OPEN UNIVERSITY OF SRI LANKA
FACULTY OF HEALTH SCIENCES
BACHELOR OF PHARMACY HONOURS DEGREE PROGRAMME

GUIDANCE FOR REGISTRATION

NOTES:

1. TO REGISTER FOR THE PROGRAMME, YOU MUST SATISFY ALL CRITERIA LISTED BELOW:
    -   Certificate of Proficiency in Pharmacy, Ministry of Health, Sri Lanka or Diploma in Pharmacy, University of Colombo or Certificate of Efficiency, Ministry of Health, Sri Lanka
        AND
    -   Minimum of three (03) Pass grades in one sitting at the G.C.E. A/Level Examination, in the Science stream including a Credit Pass for Chemistry
        AND
    -   S Pass for English at the G.C.E. O/Level Examination
        OR
        An equivalent or higher qualification acceptable to the Senate
        AND
    -   Pass the Selection Test and be eligible for admission based on the merit list of the selection test marks

3. DATES FOR REGISTRATION, LATE REGISTRATION, ADD/DROP AND DROP ARE GIVEN IN ANNEXURE 1.

4. ALL STUDENTS ARE REQUIRED TO FILL THE STUDENT PROFILE DETAILS REQUESTED IN ANNEXURE 2.

5. TO SELECT COURSES OF THE BACHELOR OF PHARMACY HONOURS DEGREE FOR THE ACADEMIC YEAR 2023/2024, USE THE REGISTRATION FORM GIVEN IN ANNEXURE 3.

    -   Courses you wish to register for this academic year should be indicated with an 'X' in the first blank column of the Registration Form. You can decide the number of credits you want to register for this academic year within a minimum of 8 and a maximum of 30 credits, based on your capacity and time available for studies.

    AFTER REGISTRATION YOU CAN ADD/DROP COURSES IF YOU WANT. DETAILS ARE GIVEN IN ANNEXURE 5.

6. YOU ARE ALSO REQUIRED TO REGISTER FOR COURSES IN THE StART@OUSL PROGRAMME AS GIVEN IN ANNEXURE 4.

    -   It is compulsory to register and pass LTE3412 English for General Academic Purposes (EGAP) and FDE3020 Empowering for Independent Learning (EfIL).

7. AFTER YOUR COURSE CHOICES ARE ENTERED TO THE COMPUTER SYSTEM BY STAFF AT THE REGISTRATION BLOCK, CHECK WHETHER THE COMPUTER PRINTOUT ACCURATELY LISTS ALL COURSES YOU INCLUDED IN THE REGISTRATION FORM.

8. DETAILS REGARDING MyOUSL ACCESS CAN BE FOUND IN ANNEXURE 6.

    The following documents are attached here as Annexures.

    Annexure 1 – Important dates and Documents required for Registration
    Annexure 2 – Student Profile
    Annexure 3 – Registration form – Bpharm Hons Programme regular courses
    Annexure 4 – Registration form - Courses of StART@OUSL Programme
    Annexure 5 – Instructions for Add/Drop and Dropping of courses
    Annexure 6 – MyOUSL Access details

ANNEXURE- 1

THE OPEN UNIVERSITY OF SRI LANKA
FACULTY OF HEALTH SCIENCES
BACHELOR OF PHARMACY HONOURS DEGREE PROGRAMME

IMPORTANT DATES AND DOCUMENTS REQUIRED FOR REGISTRATION

Important Dates

New Registration	Late Registration	Add/Drop	Drop
12th October 2023 **All Regional Centres**	26th October 2023 **All Regional Centres**	24th November 2023 **All Regional Centres**	20th December 2023 **Colombo Regional Centre**

Application Deadline for Exemptions: **20th October 2023**.
Please download the application from the link below.

https://www.ou.ac.lk/home/images/Faculty_and_institute/HealthSciences/2023/Exemption%20form%202023-2024.pdf

You need to submit applications with supporting documents to the Head, Department of Pharmacy at the Central Campus, Nawala. Applications submitted by this deadline will be evaluated and students will be informed of the outcome by the Add/Drop date. The student must claim any exemption granted at the Add/Drop or the Registration session of the next academic year to make it valid.

Documents you need to bring for Registration on 12th October 2023

1. National Identity Card and a photocopy

2. Original Birth Certificate and a photocopy

3. Three passport size photographs (35 mm x 45 mm)

4. University copy of the paid voucher

5. Declaration form

6. Correctly filled Student Profile document (Annexure 2)

7. G.C.E. O/L certificate and photocopy certified by Academic Counsellor

8. G.C.E. A/L and equivalent certificates and photocopies certified by Academic Counsellor

9. Certificate of Professional Experience: Certificate of Proficiency in Pharmacy/ Certificate of Efficiency in Pharmacy- You need to provide the original certificate and a photocopy for each document certified by your Academic Counsellor

10. Registration Forms (both for regular courses of BPharm Hons degree and StART@OUSL) counter signed by the Academic Counsellor (Registration Forms are given in Annexures 3 & 4)

You need to get the signature of the Academic Counsellor on the Registration Forms and get ALL photocopies of educational certificates certified mentioned above in items 7, 8, 9, and 10, before you go to the registration desk on 12th October 2023. **Academic counseling sessions will be held on the 26th September 2023 from 11.15 a.m. to 4.00 p.m. and 27th September 2023 from 1.00 p.m. to 3.30 p.m. at the Colombo Regional Centre (You may attend any day you prefer).**
Academic Counsellors from the Department of Pharmacy will be available at the registration desk on 12th October 2023 only at the Colombo Regional Centre. Therefore, students who will be registering at other regional centres must get the Academic Counsellor's signature during the orientation/ counselling sessions held at the main campus in Nawala.

BACHELOR OF PHARMACY HONOURS DEGREE PROGRAMME - OUSL

STUDENT PROFILE

1. Personal Particulars

    1.1 Name (Mr/ Mrs/ Miss): ………………………………......

    1.2 Registration No: ………………………………………….

    1.3 NIC No. : …………………………………………….....

1.4 Permanent Address	**Immediate Contact Address**
………………………….…..	………………………….……
………………………….…..	………………………….……
………………………….…..	………………………….……
………………………….…..	………………………….……

    1.5 Contact telephone number: Official …………………………..

                     Private …………………………..

                     Mobile …………………………

    1.6 Email address: …………………………………

    1.7 Educational Qualifications

        G.C.E A/L or equivalent (write subject with grade)

        1. ………………………....................................

        2. ………………………………………….

        3. ……………………………….…………

        4. ……………………………………..…

        G.C.E O/L result for English & year

        ....

    1.8 Professional Qualifications

        1. ……………………………………………………………………...

        2. ……………………………………………………………………...

        3. ……………………………………………………………………...

2. Professional Particulars

  2.1 Details of professional education

    From: To: Name & Place of the Professional School

    ……………….. ………………   **…………………………………………...**

  2.2 First Appointment

    Date of 1st appointment: **……………………………………………………**

    Grade: **……………………………………………**

    Institution: **………………………………………………………**

  2.3 Sri Lanka Medical Council Registration No.: ………………..……..………………

  2.4 Professional Experience

    Current employment and positions held since qualifying

Place of Work		From	To	Position
Institution	**Unit**			

  2.5 If not employed currently:

    Date of Retirement/ Resignation: ………………………………………………

    ………………………….   **…………………………….**
    Signature of the Student   **Date**

ANNEXURE- 3

Registration Form – Bachelor of Pharmacy Honours Degree Programme - Regular Courses

Name:
Registration No:

Indicate the courses you wish to register in this academic year by writing "X" in the 6th Column.

COURSE CODE	COURSE TITLE	CREDIT RATING	PRE-REQUISITES	SEMESTER	MARK "X"	OFFICIAL USE ONLY
Level 3						
BSU3340	Pharmaceutical Chemistry I	3	-	1st		
BSU3341	Pharmaceutical Chemistry II	3	-	2nd		
BSU3230	Human Anatomy	2	-	1st		
BSU3431	Human Physiology	4	BSU3230(CR)	1st		
FMU3300	Biochemistry	3	-	2nd		
FMU3401	Pharmacognosy I	4	-	2nd		
FMU3302	Physical Pharmacy	3	-	1st		
FMU3203	Pharmaceutics I	2	-	1st		
FMU3204	Pharmaceutical Microbiology I	2	-	2nd		
FMU3205	Health Communication	2	-	2nd		
FMU3206	Essential Mathematics forPharmacy	2	-	2nd		
Level 4						
Pre-requisite to register for courses at Level 4: Minimum CR for 30 credits of regular courses at Level 3, and for LEE3410 and FDE3020						
BSU4230	Basic Statistics	2	-	1st		
BSU4340	Pharmaceutical Chemistry III	3	BSU3341(EL)	1st		
FMU4300	Pathophysiology	3	-	1st		
FMU4501	Pharmaceutics II	5	FMU3203 (EL)	1st		
FMU4302	Pharmacognosy II	3	FMU3401 (EL)	2nd		
FMU4303	Pharmacology I	3	-	1st		
FMU4304	Hospital Pharmacy	3	-	2nd		
FMU4205	Community Pharmacy	2	-	2nd		
FMU4306	Pharmaceutical Microbiology II	3	FMU3204 (EL)	2nd		
FMU4307	Pharmaceutical Analysis I	3	-	2nd		
Continuing Education Course						
FME4408	Internship I	4	-	1st		

Signature of Student   : ……………………….…..   Date:……………..…..

Signature of Counsellor : ………………………………………..

Checked by:…………………………………   Date:…………………

ANNEXURE- 4

Registration Form – BPharm Hons Degree Programme
StART@OUSL Programme Courses

Name: _____

Registration No (for StART@OUSL): _____

Indicate the courses you wish to register in this academic year by writing "X" in the 5th Column.

COURSE CODE	COURSE TITLE	CREDIT RATING	SEMESTER	MARK "X"	OFFICIAL USE ONLY
Compulsory Courses					
LTE3412	English for General Academic Purpose (EGAP)	4	1st		
FDE3020	Empowering for Independent Learning (EfIL)	0	1st		
Optional Courses					
CSE3213	ICT skills	2	1st		
LEE3111	Second National Languages – Sinhala	1	1st		
LEE3112	Second National Languages – Tamil	1	1st		
FXE3114	Soft Skills for Personal Development	1	1st		
DSE3215	Social Harmony	2	1st		

Signature of Student   : ……………………..………..   Date: ………………..

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ADD/DROP OF COURSES
Add/Drop date: **24th November 2023** at **All Regional Centres**

INSTRUCTIONS

(A)   You are permitted to change courses by adding or dropping courses you previously registered for without any financial or academic penalty on add/drop date.

(B)   **Add/Drop form is available for download in the Department website.** Students must fill sections 1 to 4 in the form and hand over the completed form to the Academic Counsellor.

(C)   Then you should take it to Registration Desk and have the added/dropped courses officially recorded in your Student Record Book and the Computer system. Check if the staff member has made the appropriate entry in the Student Registration Book.

(D)   Courses at a higher Level cannot be offered unless the minimum credit requirement specified is offered at the lower Level (for example, you cannot register for Level 6 courses, without having registration/exemption/EL for 30 credits at Level 5).

(E)   Courses at a lower Level cannot be dropped unless all courses offered at the higher Level are also dropped (for example, you cannot drop any Level 5 courses, unless you drop the courses registered at Level 6).

(F)   You are not allowed to add courses unless you have paid the full voucher sent to you without any changes. If you have got your voucher reduced, you cannot add courses based on additional fees paid.

(G)   Request for Add/Drop of courses will be entertained only ONCE per year.

DROPPING OF COURSES WITHOUT ACADEMIC PENALTY
Drop date: **20th December 2023** at **Colombo Regional Centre**.

INSTRUCTIONS

(A)   There will be no academic penalty for courses dropped up to 20th December 2023.
However, the 1st instalment paid (60%), in respect of the courses you drop must be forfeited.

(B)   Courses CANNOT be dropped at a lower Level unless those offered at a higher Level are also dropped.

(C)   A request for dropping of courses will be entertained only ONCE per year.

(D)   **Drop form is available for download in the Department website.** Students must fill the form and hand over the completed form to the Head of Department.

(E)   Once the form is signed by the Head, it is your responsibility to take it to Registration Desk and have the dropped courses officially recorded in your Student Record Book and the Computer system.

THE OPEN UNIVERSITY OF SRI LANKA
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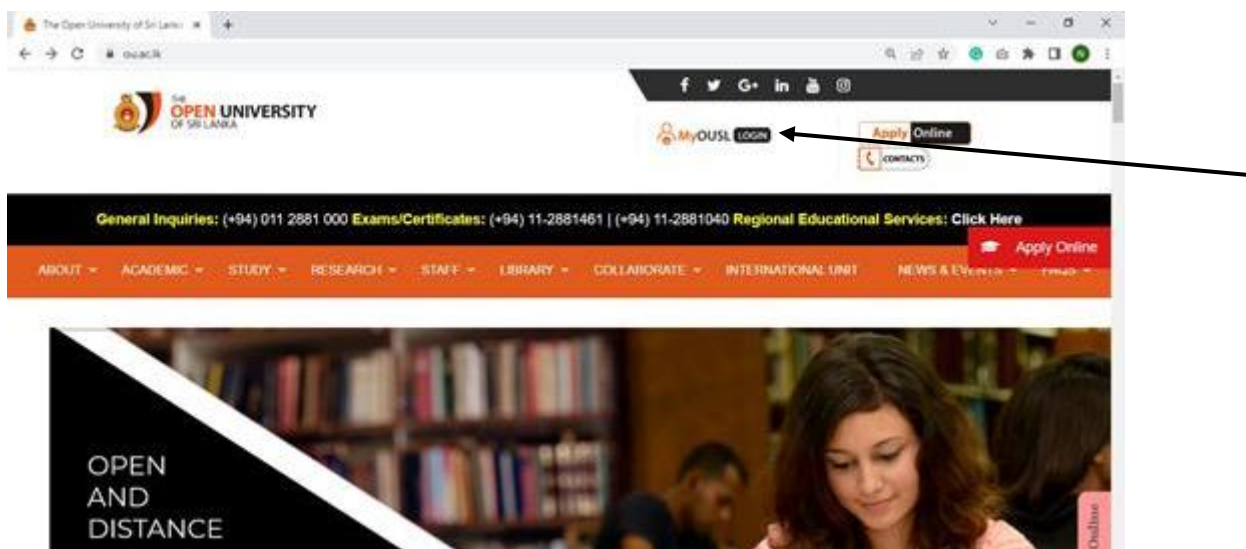**ACCESSING THE OPEN UNIVERSITY STUDENT PORTAL - MYOUSL**

All Departments of the Faculty of Health Sciences will be communicating with students through the **MyOUSL student portal**. Information will NOT be posted. You will also have to register to sit for Final Examinations through MyOUSL. Therefore, it is essential that you get familiar with how to access MyOUSL.

1. **How to Access MyOUSL?**

   You can log into MyOUSL site in two ways:

   i) Directly login by typing: http://myousl.ou.ac.lk/ 	OR

   ii) Log-in through the OUSL home page by typing: http://www.ou.ac.lk/home/

   In the OUSL home page, go to '*For Students*' and select '*MyOUSL*' as shown below.

2. **Username and Password**

   In the MyOUSL log-in screen, you will be asked for the Username and Password. Type your information as shown below to login:

   Username: Student ID Number

   Password: National Identity Card Number

   Student ID Number is given on the personal information page of the Record Book – note this is different from the Registration Number.

User Login

User Name 	← 	**Student ID No.**
Password 	← 	**S ....NIC No.**

Login 	Guest User

Forgot your password?

3. **From where can you access MyOUSL?**

   Once you register you can access the MyOUSL from your own computer at home/office or from an OUSL Computer centre, or any other place where internet facilities are provided.

   Many important information is made available to you in the MyOUSL, such as information on registered courses, results, payments made, and other general information.

Important Notice

It is **COMPULSORY** that you **APPLY TO SIT FOR FINAL EXAMINATIONS** of each semester through MyOUSL using the '*Exam Registration*' link (see screenshot below) before the deadline.

1st Semester examinations 2023/24 - Apply between 08th January 2024 - 18th February 2024

2nd Semester examinations 2023/24 - Apply between 08th July 2024 – 12th August 2024

Make sure you apply before the given deadlines. Even though you have to apply before the eligibility marks are known, it is important to note that the ADMISSION CARD that permits you to sit the exam will be generated, only if you have obtained the required eligibility mark.