



**THE OPEN UNIVERSITY OF SRI LANKA
KANDY REGIONAL CENTRE**

VACANCY

POST OF OPERATIONS ASSISTANT (ON CONTRACT)

Qualifications:

- The applicant should hold NVQ Level 2 or any other equivalent qualification.
- Effective communication and teamwork skills.
- Candidate must have practical Computer literacy skills with knowledge in common Office Software packages.

Note:

- Appointment will be made initially for six months, extendable up to two years based on performance.
- Selected person should be available full time at Kandy Regional Centre of The Open University of Sri Lanka.
- Applicants from Kandy district will be given preference.

Qualified candidates should post their CV on or before;

08th September 2023

To the following address

Assistant Director,

The Open University of Sri Lanka,

Kandy Regional Centre,

Polgolla.

Contact No: 081- 2494083/ 84

29.08.2023