

APPLICATION FOR OVERSEAS EXAMINATIONS Annex 1

1. Student's Name : Rev/Mr/Ms.....
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2. Student's Registration No: NIC No.....

3. Details of the Programme

* Name of the Programme :

* Level:Academic Year.....

* Course Code & Course Title

Course Code	Name of the Course/s

4. Student's e-mail Address & Phone Number :.....
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5. Student's Permanent Address :.....
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6. Name and Phone Number of the Contact Person in Sri Lanka :.....
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7. Details of the Overseas Work Place

*Name of Country :.....

* Name of Work Place :

* Contact Details : Phone Number -

Fax -

e-mail -

8. Address of the nearby by Embassy/High Commission/University:
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Phone Number -

Fax -

e-mail -

I am aware that

- it is my duty to make necessary arrangements to produce the consent of the Embassy/High Commission/University and evidence of relevant exam fee payment evidence to OUSL.
- I have registered for the relevant academic year and applied for the final examination.
- I will be allowed to sit only for those courses which I have entered in this form.
- I will be allowed to sit for the Final Examination, if I received eligibility for the requested courses.
- all costs incurred in conducting the examination/s at an overseas venue will be borne by me.
- I have submitted the overseas travel details to the Student Affairs Division of OUSL.
- I have to deal with the relevant Embassy for the matters beyond the control of OUSL and OUSL is indemnified from such matters.

I understand that if at any stage, it is found by the SAR/Examination that the information given by me is false or if I failed to produce relevant documents mentioned above, my application will be rejected.

I hereby certify that the information provided by me on this form is true and correct to the best of my knowledge.

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Date

Signature of the Applicant

Recommendation of SAR S/A

Overseas Travel Details: Submitted/Not Submitted.

Any Disciplinary action taken: Yes/No

I recommend/do not recommend the conducting of the overseas examination for the above student.

Date and Signature of SAR S/A:

Official Seal.....

Recommendation of HOD

Eligible to sit the Final Examination

I recommend/do not recommend the conducting of the overseas examination for the above student.

Date and Signature of HOD:.....

Official Seal.....

Approved/Not approved to conduct Overseas Examination.

Date and Signature of Dean.....

Official Seal.....

Management Assistant of degree Programme.....

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SAR /Examination or AR(Faculty)

Date