



The Open University of Sri Lanka

Operational Assistant (Contract)

Student Help Desk

Batticaloa Regional Centre

Qualifications

- Should have passed the G.C.E O/L examination in six subjects at one sitting or NVQ Level 4 of equivalent
- Excellent Communication skills in English/Sinhala/Tamil and Computer literacy
- Prior working experience would be an added advantage
- Ability to work during weekends
- Applicants from Batticaloa District will be given preference

Duration of the appointment

Appointed will be made initially for six months, extendable on performance

Remuneration

Fixed monthly allowance of Rs.20, 000.00 (inclusive of COL allowance) and will be entitled for EPF and ETF

How to Apply:

Those who are interested should E-mail their curriculum vitae and scanned copies of the original certificates of educational qualifications on or before 8th June 2023 to robot@ou.ac.lk. The Subject of the email should be “**Application for the Post of Operational Assistant (contract)**”.

Assistant Director
Batticaloa Regional Centre
No 23, New Road, Batticaloa
Contact no: 0652222264