



## **The Open University of Sri Lanka Mannar Study Centre Vacancy**

### **POST OF ACADEMIC COORDINATOR (ON CONTRACT)**

#### **Qualifications: -**

- The candidate should hold a Bachelor's Degree from a recognized University.
- Having a Master's Degree will be an added advantage.
- Should possess ICT knowledge, Effective communication skills & team working ability.
- Able to handle and Co-ordinate academic and administrative tasks.

#### **Job Profile: -**

- Support to academic & academic administration activities of the Centre.
- Willingness to undertake responsibilities of any other official work assigned by the Assistant Director of the Centre.
- Should be able to work during the weekend.
- Preference will be given to those who have a sound knowledge in ODL.

Suitably qualified candidates should e-mail their curriculum vitae on or before 05<sup>th</sup> of July 2023 to the mail address: [adman@ou.ac.lk](mailto:adman@ou.ac.lk).

**Note: Preference will be given to the Applicants from Mannar District.**

**Assistant Director  
Mannar Study Centre  
The Open University of Sri Lanka.**

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