

# The Open University of Sri Lanka

## Kurunegala Regional Centre

### Vacancy

**POST OF PROJECT ASSISTANT (CONTRACT BASIS) – 02 Vacancies** 

#### **Qualifications:**

- The applicant should hold a Bachelor's degree from a recognized university. IT degree will be an added advantage.
- Experience in Teaching / Professional Work will be an added advantage.
- Preference will be given to the applicants from Kurunegala District.

#### Job Profile:

- Support to theoretical & practical sessions of the Computer Literacy course.
- Support to promotional, student registration & academic administration activities of programmes.
- Willingness to undertake responsibilities of any other official work assign by the Assistant Director of the Centre.

#### Note:

- Appointment will be made initially for six months and extendable up to two years based on Performance.
- Remuneration –fixed monthly allowance of Rs. 30,000.00 and will be entitled for EPF & ETF.
- Selected person should be available full time at the Kurunegala Regional Centre of the Open University of Sri Lanka.

#### **How to Apply**

Suitably qualified candidates should E-mail their duly completed Bio-Data to <u>adkur@ou.ac.lk</u> on or before 14<sup>th</sup> May 2023. (Please indicate the position applied as "Project Assistant" in the subject line of the email).

Assistant Director Kurunegala Regional Centre The Open University of Sri Lanka

For further information call: 037-2223473