



THE OPEN UNIVERSITY OF SRI LANKA
FACULTY OF HUMANITIES AND SOCIAL SCIENCES
VACANCY

POST OF PROJECT ASSISTANT (On Contract)

Office of the Dean/FHSS

Applications are invited for the above post at the Office of the Dean, Faculty of Humanities & Social Sciences.

Qualifications:

- The applicants should hold a bachelor's degree from a recognized university.
- Ability to communicate in three languages (Sinhala, English and Tamil) and to handle correspondence in English.
- Ability to handle administrative work, scheduling and coordination work.
- Proficiency in computer literacy.

Nature of the appointment:

Appointment will be made initially for six months and extendable up to two years based on performance.

Remuneration:

Fixed monthly allowance of Rs. 30,000/- (inclusive of COL allowance) and will be entitled for EPF and ETF.

Please mail your Curriculum Vitae to arhss@ou.ac.lk on or before **4th May 2023**. Short-listed candidates will be called for an interview that will be held in May 2023

(Please state the post in the subject of the email)

Assistant Registrar,
Faculty of Humanities and Social Sciences.
The Open University of Sri Lanka.
Nawala, Nugegoda.

Contact Number: 011 2881 232/377

26.04.2023