



**THE OPEN UNIVERSITY OF SRI LANKA
KANDY REGIONAL CENTRE**

VACANCY

POST OF OPERATIONS ASSISTANT (ON CONTRACT)

WALK-IN INTERVIEW

Qualifications:

- The applicant should hold NVQ Level 2 or any other equivalent qualification.
- Effective Communication and Teamwork skills.
- Candidate must have practical Computer literacy skills with knowledge in common Office Software packages.

Note:

- Appointment will be made initially for six months, extendable up to two years based on performance.
- Remuneration – A fixed monthly allowance of Rs. 20,000.00 and will be entitled for EPF and ETF.
- Selected person should be available full time at Kandy Regional Centre of The Open University of Sri Lanka.
- Applicants from Kandy district will be given preference.

A walk-in interview will be held on;

18th of March 2023

At 10.00 a.m – 12.00 p.m

**In the Assistant Director's Office,
The Open University of Sri Lanka,
Kandy Regional Centre, Polgolla**

Note: Please bring a copy of Bio data and relevant original certificates along with their photocopies.

Contact No: 081- 2494083/ 84

12.03.2023