

8. Cessation of the post of an Office Bearer:

- (a) Any member of the Executive Committee may resign from office by a written request addressed to the President or the Secretary of the Society.
- (b) Any member of the Executive Committee who fails to attend three consecutive meetings shall cease to hold office.
- (c) The general membership shall have the power to expel any member of the Executive Committee proved to have acted in a manner which would bring the Society into disrepute, with a two third of vote of its membership.
- (d) The Executive Committee shall fill a vacancy created by the modes described in (a), (b) or (c) above, as early as possible and the person so appointed shall hold office for the rest of the unexpired period of such office.

9. Executive Committee meetings:

The Executive Committee shall meet at least once in every three months.

10. Minutes:

The Secretary shall be responsible for recording and keeping the Minutes of all the meetings and to have them confirmed at the next meeting.

11. Special General Meeting (SGM):

The Secretary shall convene a SGM on a written request of one fifth of the general membership.

12. Financial Administration:

- (a) The Treasurer shall maintain all the financial reports.
- (b) Money which exceed the sum of rupees three thousand (Rs.3,000/-) shall be maintained in a current or savings account. The Executive Committee may decide to invest the money to procure attractive return.
- (c) Audited annual statement of the account and investments up to the end of December of the previous year ratified by the Executive Committee, shall be presented to the general membership at the AGM.
- (d) Withdrawal of money shall be allowed with the signatures of the Treasurer and the President or Secretary.

13. Inspection of Books:

The list of members and the account books shall be made available for inspection by the members of the Society provided one week's notice in writing is given to the Secretary.

14. Auditing of accounts:

An auditor will be appointed at the AGM.

15. Membership fees:

- (a) For Members: Annual membership fee shall be Rs. 300.00; Life membership fee shall be Rs. 2,000.00
- (b) For Student Members: Membership fee shall be Rs. 500.00. The Student Membership will be valid until he/she is a registered student of the OUSL.
- (c) Members shall pay their annual dues by the end of January each year.
- (d) New members shall pay their annual dues in full at the time of application for membership.
- (e) Any person who is in arrears for more than one year shall cease to hold membership.

16. Amendments:

Any amendments to the Constitution of the Health Web shall be made with a vote of at least two third of those present voting in favour at an Annual General Meeting.