

**VACANCY**  
**POST OF OPERATIONS ASSISTANT**  
**(On Contract)**

**Applications are called for the above post of the Department of Educational Leadership & Management, Faculty of Education at The Open University of Sri Lanka.**

- ✓ Should have passed the G.C.E. O/L examination in six subjects in one sitting or NVQ Level 04 or equivalent
- ✓ Good communication skills are essential.
- ✓ Prior working experience and ability to read & understand English would be an added advantage.

**The appointment will be made initially for three months and extendable up to two years based on the performance.**

**Remuneration**

A fixed monthly allowance of Rs 20,000/- (inclusive of COL allowance) and will be entitled for EPF and ETF.

Please forward your detailed Curriculum Vitae to [hdelm@ou.ac.lk](mailto:hdelm@ou.ac.lk) on or before **10<sup>th</sup> March 2023**.

Only those who e-mail the CV prior to the date mentioned will be considered for the selection interview.

Contact no. for any clarifications: 011-2881168/011-2881017

Faculty of Education  
The Open University of Sri Lanka  
Nawala, Nugegoda

23.02.2023