



# **THE OPEN UNIVERSITY OF SRI LANKA**

**Polonnaruwa Study Centre**

## **Post of Project Assistant (On Temporary)**

### **Qualifications:**

Candidate should be

- ❖ Hold Bachelor's Degree in any stream from a UGC recognized university.
- ❖ Possess sound knowledge in office package and documentation.
- ❖ Age between 25 and 30 years
- ❖ Good commands in English (reading, writing & speaking), effective communication skills and Good Team worker.

### **Note:**

- ❖ Selected person should be available full time at Polonnaruwa Study Centre, The Open University of Sri Lanka.
- ❖ Remuneration – fixed monthly allowance of Rs.30,000.00 and will be entitled to EPF & ETF
- ❖ Applicants from Polonnaruwa area will be given preference.
- ❖ Appointment will initially be for six months, extendable based on performance.

Qualified candidates should e-mail their CV with scanned degree transcript on or before

***31<sup>st</sup> January 2023***

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