



THE OPEN UNIVERSITY OF SRI LANKA

ANNUAL PROGRESS REVIEW OF MPhil AND PhD DEGREE CANDIDATES

Preamble:

The extracts from the clause 10.2 of ‘Guidelines for Supervision of Postgraduate Research Degree Students and Appointing Supervisors, The Open University of Sri Lanka’, is effective from 31st July 2020.

10.2 Annual progress review

Annual progress review is more comprehensive, and students are required to present one-year-progress at a faculty research forum. The review is conducted by a panel recommended by the FRC approved by the HDRC. The supervisors may be present at the review as observers.

Based on the oral presentation of the research work made by the postgraduate research student followed by a viva, reviewers must complete the attached evaluation report in full and submit to the Higher Degrees and Research Committee (HDRC) through relevant Faculty Research Committee (FRC) for recommendation.



THE OPEN UNIVERSITY OF SRI LANKA

REPORT OF THE ANNUAL PROGRESS REVIEW PANEL for MPhil/PhD DEGREE CANDIDATES

1. Candidate Information	
a. Name:	
b. Registration No: Registration Date:	
c. Department of Study:	
2. Academic Information	
a. Degree sought:	
b. Research Topic:	
c. Date of Commencement:	
d. Supervisor(s) names:	

3. Progress Review Report

Progress Review No.		Evaluation period	
Date of review			
Place of review			

Conduct of online review (if relevant) :

If the meeting was held online, Chairperson must obtain confirmation via email that the panel members participated in the Progress Review, and that they agree with the contents of this report. Forward this document, the screenshot of the meeting participants list and autogenerated zoom meeting report, as well as the email messages to Research Coordinator.

Meeting ID:		Meeting Start Time:		Meeting End Time:	

A. Evaluation of presentation and viva

1. Background knowledge	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> unsatisfactory
2. Clarity of the presentation	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> unsatisfactory
3. Presentation skills	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> unsatisfactory
4. Responses at the viva	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> unsatisfactory

B. Overall performance	Comments (give in detail)
1. Clarity of Title, purpose of study and significance of the research problem <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory	

<p>2. Aims and objectives or research questions logically formulated</p> <p><input type="checkbox"/> Excellent</p> <p><input type="checkbox"/> Good</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Unsatisfactory</p>	
<p>3. Literature review</p> <p><input type="checkbox"/> Excellent</p> <p><input type="checkbox"/> Good</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Unsatisfactory</p>	
<p>4. Experimental strategies and methods</p> <p><input type="checkbox"/> Excellent</p> <p><input type="checkbox"/> Good</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Unsatisfactory</p>	
<p>5. Timeline and fieldwork plans</p> <p><input type="checkbox"/> Excellent</p> <p><input type="checkbox"/> Good</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Unsatisfactory</p>	
<p>6. Data collection, analysis, and interpretation</p> <p><input type="checkbox"/> Excellent</p> <p><input type="checkbox"/> Good</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Unsatisfactory</p>	

<p>7. Major findings, challenges, limitations</p> <p><input type="checkbox"/> Excellent</p> <p><input type="checkbox"/> Good</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Unsatisfactory</p>	
<p>8. Chapters completed</p> <p><input type="checkbox"/> Excellent</p> <p><input type="checkbox"/> Good</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Unsatisfactory</p>	
<p>9. Timeline for submission of the thesis</p> <p><input type="checkbox"/> Excellent</p> <p><input type="checkbox"/> Good</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Unsatisfactory</p>	
<p>10. Overall progress</p> <p><input type="checkbox"/> Excellent</p> <p><input type="checkbox"/> Good</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Unsatisfactory</p>	
<p>11. Whether the recommendations from previous year addressed</p>	
<p>12. Specific recommendations or modifications for the next year</p>	
<p>13. Overall evaluation</p>	<p><input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> unsatisfactory</p>

Please indicate modifications recommended (if any):

Any other recommendations (if any):

C. Composition of the evaluation panel	
Reviewer 1 (Subject expert)	
Name, position, and affiliations	
Signature and the Date	
Reviewer 2 (Subject expert)	
Name, position, and affiliations	
Signature and Date	

Reviewer 3 (Subject expert)	
Name, position, and affiliations	
Signature and Date	
Observer 1: Department rep. of FRC/Chairperson FRC	
Name	
Signature and Date	
Observer 2: Supervisor/s of the project	
Name/s	
Signature/s Date	

4. Recommendations Report

Chairperson/ Faculty Research Committee,

Forwarded for necessary action.

Representative of the Department for the Faculty Research
Committee, Department of

Signature

Date

Chairperson/Higher Degrees & Research Committee,

Forwarded for necessary action.

Chairperson, Faculty Research Committee

Signature.....

Faculty of

Date

***A copy has been given to the candidate and principal supervisor through respective Head of the Department**

Signed : Candidate: Date:

Principal Supervisor: Date:

Head of the Department: Date: