



මගේ අංකය  
எமது இல  
My No. } VV/4/GC/33(ii) 34 (i)

ඔබේ අංකය  
Your No.  
உமது இல } }

දුරකථනය  
தொலைபேசி  
Telephone } 2881000  
2853777

ශ්‍රී ලංකා විවෘත විශ්වවිද්‍යාලය  
இலங்கைத் திறந்த பல்கலைக்கழகம்  
THE OPEN UNIVERSITY OF SRI LANKA

පෞර්ව පෙට්ටිය 21  
නාවල  
නුගේගොඩ

அஞ்சற் பெட்டி 21  
நாவல  
நுகேகொட

Post Office Box 21  
Nawala  
Nugegoda

07<sup>th</sup> October 2021

Dear Graduand,

**GENERAL CONVOCATION**

I am pleased to inform you that you are eligible for the conferment of the Degree at the forthcoming General Convocation of The Open University of Sri Lanka.

The 02<sup>nd</sup> Part of the 33<sup>rd</sup> General Convocation and the 01<sup>st</sup> Part of the 34<sup>th</sup> General Convocation of The Open University of Sri Lanka will be held as two (02) separate events due to the prevailing pandemic situation caused by COVID-19 in the country.

The convocation presided over by the Chancellor for the conferment of Postgraduate Degrees, Postgraduate Diplomas, and Degrees will be officially held on 02<sup>nd</sup> November 2021 at The Open University of Sri Lanka premises, without the physical presence of post-graduands/graduands. (*Only a small number of research degree graduands will be conferred their degrees in-person*).

A ceremony, for those who were conferred their degrees at the above convocation would be held in due course once the prevailing situation becomes conducive for such gatherings. Details of this ceremony will be communicated at a later date.

Given below is the web link to create the paying-in-vouchers for the Convocation. You are requested to make the relevant Convocation Fee as follows:

Undergraduate degree Rs. 2,200.00

Postgraduate degree Rs. 3,500.00

<https://reginfo.ou.ac.lk/>

Please click on the following link to fill the Supplication Form (via the Google form) and submit the receipt of the payment along with the supplication form on or before 4:00 pm on 17<sup>th</sup> October 2021.

<https://forms.gle/r63psxGcRRCegb2p7>

**SUPPLICATION FORMS RECEIVED AFTER 4:00 PM ON 17/10/2021 WILL NOT BE CONSIDERED FOR THIS CONVOCATION**

All payments should either be made through online transfer or credited to **“Collection Account No. 0174 1001 5 1189657”** of The Open University of Sri Lanka at the Nugegoda Branch of the People’s Bank. The University copy of the paying-in-voucher (second copy) or proof of the online transfer payment should be attached to the Google supplication Form.

**You are kindly requested to refrain from depositing money through automated cash deposit machines.**

Even though there is no participation at the Convocation, you are required to supplicate for the relevant Degree. **Please note that your certificate will not be issued unless you send the attached Supplication Form (duly filled) along with the receipt of payment as prescribed in the above and arrears if any, before 4:00 p.m. on 17<sup>th</sup> October 2021.**

Please note that Cheques, Money Orders or Postal Orders will not be accepted.

Considering the prevailing pandemic situation in the country, The Open University of Sri Lanka has decided to deliver the original Degree Certificates of the students through a courier service. If you wish to obtain your certificate through courier service, please give your consent via the Google form.

It will be delivered to your doorstep, and you must pay Rs 300.00 as a courier charge on delivery as mentioned below and acknowledge the receipt of the document.

Thank You.



Acting Senior Assistant Registrar/Examinations.

For Registrar

**Note.**

01. No provision to issue the certificate, if you have any arrears of fees. Therefore, you are kindly advised to settle arrears, if any, before 17, October 2021.
02. When writing your name, please ensure that it is in conformity with the name given by you on admission to the university and used during the course of your studies.

03. Please submit documentary proof if the name written in the supplication form differs from the name given by you at the time of admission to your programme of study.
04. If the name is written incorrectly in the certificate due to your fault, you are liable to pay an additional fee of Rs. 1,000.00 to make the necessary changes.
05. You are kindly requested to return all books that you have borrowed from the university Library prior to the graduation date.