# THE OPEN UNIVERSITY
## OF SRI LANKA

## Prospectus 2023 – 2024



# Master of Laws in Criminal Justice Administration

# Master of Laws in Criminal Justice Administration (LL.M.)

## Introduction

The Master of Laws (LL.M.) in Criminal Justice Administration programme of the Open University of Sri Lanka has been designed by an eminent group of experts in the field after a thorough and careful study of the country's criminal justice system. Its design, content and expected outcomes not only address current and future needs but also reflect the emerging trends in the field of criminal justice administration. Being the first postgraduate degree programme in law in Sri Lanka approved by the Quality Assurance & Accreditation Council of the UGC (University Grants Commission) this pioneering programme will not only fill a long-standing lacuna in the country's higher education system but also facilitate the professional aspirations of many who are connected with or have an interest in the administration of criminal justice.

## The Open University of Sri Lanka

The Open University of Sri Lanka (OUSL) is a unique and prestigious institute of higher learning established under the provisions of the Universities Act No. 16 of 1978. It is the only national university in Sri Lanka that provides opportunities for life-long learning removing barriers that restrict access to tertiary level education. Using the open and distance learning (ODL) methods and equipped with sophisticated online facilities, OUSL currently serves over 40,000 students. They follow study programmes ranging from certificate or pre-degree programmes through first degrees to postgraduate qualifications offered by six faculties viz., Faculty of Humanities & Social Sciences, Faculty of Education, Faculty of Engineering Technology, Faculty of Natural Sciences, Faculty of Health Sciences and Faculty of Management Studies. It has a well-connected and coordinated network of nine regional centers and study centers in all administrative districts of the country. A large majority of OUSL students are working adults. The quality assurance of OUSL study programmes, including its teaching, learning and assessment processes at the peripheral centers, are constantly monitored by both internal and external experts to ensure that those programmes and processes comply with the national quality benchmarks.

## The Faculty of Humanities and Social Sciences

This is the largest Faculty of OUSL in terms of learner numbers. Currently it has over 13,000 students enrolled in four academic Departments i.e., Department of Legal Studies, Department of Language Studies, Department of Social Studies and Department of English Language Teaching. The Master of Laws in Criminal Justice Administration programme is conducted by the Department of Legal Studies subject to overall academic and administrative direction and supervision of the Faculty Board of the Faculty of Humanities and Social Sciences, the Senate, and the University Council.

# Department of Legal Studies

The Department of Legal Studies has over 40 years of experience in conducting degree level programmes in legal studies. Established in 1984, our LL.B. degree programme is the most popular undergraduate law programme except the law degree programmes offered by conventional universities in the country. There are over 20 well qualified academic staff members serving full-time in the Department. These staff members have extensive experience in open and distance learning methodology and are highly concerned with the diverse needs of adult learners. In addition to internal staff, the Department obtains the services of a panel of experts drawn from various state- sector tertiary level academic institutes, departments, as well as practitioners etc. LL.M. programme is the first-ever postgraduate programme of the Department and the overall responsibility in the delivery activities of the programme is managed by the Department.

# The Master of Laws in Criminal Justice Administration Program (LL.M.)

This post-graduate programme is conducted by using the principles of ODL methods. This flexible student-centered approach creates an environment for professionals and others with increasing commitments to continue their advanced studies while fulfilling the professional demands and responsibilities of personal life.

This programme consists of 45 credits of coursework and 15 credits of research dissertation. The total of 60 credits is spread over in 13 subjects of law, science, and technology. The total duration is two academic years. However, maximum allowable period that a student can remain in the programme is six years after which the studentship lapses automatically. The unique intrinsic nature of this programme is that it is a multidisciplinary graduate programme which combines legal discipline with science and technology subjects. The structure, content and assessment method of each course designed in such a way that it enhances the knowledge and professional experience of candidates. At the end of the programme the candidates will be transformed into a well-equipped group of professionals with exceptional skills, knowledge and attitude who would add value to the jobs they perform.

The courses offered by the programme are as follows.

## FIRST YEAR

| Course Code | Course Title |
| --- | --- |
| LLPA301 | Penology I (Penal Theory) |
| LLPA312 | Research Methodology |
| LLPA303 | Criminology |
| LLPA504 | Law of Evidence |
| LLPA605 | Criminal Procedure |
| LLPA306 | Criminal Investigation I – Forensic Toxicology, Examination of Questioned Documents (EQD) and DNA |
| LLPA307 | Criminal Investigation II –Ballistics and Explosives |
| LLPA408 | Medical Science in Criminal Investigation |

| SECOND YEAR | |
|---|---|
| **Course Code** | **Course Title** |
| LLPA409 | Human Rights Relating to Criminal Justice Administration |
| LLPA410 | International Criminal Law |
| LLPA411 | International Humanitarian Law |
| LLPA301 | Penology II (Corrections) |
| LLPAF13 | Dissertation |

## Dissertation

Dissertation is the research component of the LL.M. Degree Programme. Students are required to write a dissertation of 20,000 - 25,000 words. This dissertation is intended to work as a platform that facilitates the interface between theory and practice. The candidates have the freedom to select an area of their choice that is within the programme curriculum and engage in research under the guidance of an academic supervisor. The dissertation prepared at the end of the research will provide the candidates an opportunity to demonstrate a wide spectrum of academic and professional skills such as analytical skills, problem solving and presentation skills etc.

## Quality Assurance

The quality assurance is conducted by using the benchmark established in line with the international standards. Also, as a first step towards achieving quality assurance the UGC Quality Assurance and Accreditation Council has already approved this programme.

## Teaching and Assessment Method

The teaching and assessment methods are in line with well- established open and distance learning (ODL) methods. There are a limited number of face-to-face teaching sessions that are usually held at weekends at Central Campus, Nawala. The dates, times and names of lecturers conducting these teaching sessions will be informed to you at the time of enrolment. The number of teaching sessions of the course depends on the credit weightage of each course. In addition, there may be seminars, field visits and practical demonstrations depending on the nature of the course content.

The assessment of students' performance at each course is conducted by using ODL assessment methods such as Continuous Assessment Tests (CATs), Tutor Marked Assignments (TMAs), submission of dissertations and final examinations etc.

## Entry Qualifications

A person having one of the following qualifications will be considered for registration for the Master of Laws in Criminal Justice Administration Programme.

- A degree in law from a recognized university
  or

- Attorney at Law of the Supreme Court of Sri Lanka with three (3) year's post qualifying professional experience
  or

- Have an equivalent or higher qualification acceptable to the Senate of the Open University of Sri Lanka.

## Programme Duration

The duration of the programme is two academic years. However, the maximum period allowed for a student to continue studies is six (6) years. Therefore, any registered student is required to complete his or her studies within maximum six years from the date of registration.

## Medium of Instruction

The medium of instruction, teaching and assessment of this programme is in English.

## Fees

Total fee for the programme is Rs.546,000.00. This is payable in four installments over a period of two years.

Other Fees - Registration Fee          Rs. 1,500.00 (per year)
                    Facility Fee              Rs. 2,500.00 (per year)
                    Library Facility Fee Rs.    200.00 (one time payment, new student only)

# INSTRUCTIONS TO COMPLETE THE ON LINE APPLICATION FORM

**(1)** **Login to the Open University web page by typing https://payment.ou.ac.lk/**

**Then you will see the following page:**

## The Open University of Sri Lanka
### Online Application Process

**1. New Applicants**

If you are a new applicant for an OUSL porgramme, you should only register once by creating a new account. To do that, click Create New Account.
Once you create your account, you can log in by entering your Username and Password.

**2. Returning Applicants**

If you are an existing OUSL student with a previous on-line account with us, simply enter your login account details below (ie. Username and Password) and click 'Login' to proceed.

Username

Password

If you face troubles in login in, Please email to onlineousl@ou.ac.lk with your NIC

Login

Create New Account

If you are a new applicant click the hyper link " Create New Account"

If you are an existing OUSL student type user name and password and press the login button

**(2)    Then you will see the following page**

## New User Creation

*Mandatory fields , ෙම ලස ෙහ්කරන්න, கட்டாய தரவு

**Account Details**

You can use your own Username and Password , A password must have at least six (6) characters.

Username*

Password*

Confirm Password*

**Important: Please write-down your "username" and "password" and keep securely for future use**
ඇ.වැ : ඔබෙග් "username" සහ "password" සුරක්ෂිතව තබා ගන්න.

**Personal Details**

| | |
|---|---|
| Title * | Select |
| Initial* | Eg:- A. B. C. |
| Last Name* | Eg:- Perera |
| Name Denoted by Initials* | |
| Address line 1* | 1st line of your address,ඔෙබ් ලිපිනෙය් පළමු ෙපළ , உங்கள் (முகவரி 1st வரி |
| Address line 2* | 2nd line of your address,ඔෙබ් ලිපිනෙය් ෙදවන ෙපළ ,உங்கள் (முகவரி 2 வது வரி |
| Address line 3 | 3rd line of your address,ඔෙබ් ලිපිනෙය් තුන්වන ෙපළ ,உங்கள் (முகவரி 3 வது வரி |
| District * | Select |
| NIC/Passport No* | |
| Date Of Birth* | Day  Month  Year |
| Gender* | I am... |
| E mail* | Your Email or any other |
| Telephone -Mobile* | Your Mobile or any other |
| Telephone -Fixed | |
| Country | Sri Lanka |

☐ I have double checked the above mentioned details and they are correct according to my knowledge(ඉහත සඳහන් තොරතුරු, මා දැනුම අනුව නිවැරදි බව තහවුරු කරමි .)

Create Account    Reset

**(Create a user name and a password and give personal details**

**(3)**      **Once you enter all details and click the button "Create Account" you will see the following page**



Welcome to The Open University of Sri Lanka On-line Application System

| Edit Account details | Programme Details | Add New Application | My Applications | Log Out |

Logged as ranjan        Friday, 27th January 2017

## On-line Application

### Please Fill the Application Details

Fill the mandatory fields which are mentioned as *.If you need to edit the personal details, go to "Edit Account Details" from the main menu.

**Programme Data**

Please read the brochure carefully before applying ( Upcoming programmes)

| | |
|---|---|
| Program* | Bachelors Degree in Science |
| Preferred Center* | Colombo |
| Medium* | English |

**Personal Data**

| | |
|---|---|
| Title | Mr. |
| Initial | A.B. |
| LastName | Kumara |
| Name Denoted by Initials | Aruna Bandara |
| Address line 1 | Nawala |
| Address line 2 | Nugegoda |
| Address line 3 | |
| District * | Select |
| NIC/Passport No | 889632546V |
| Date of Birth | 1988-02-24 |
| E mail | kumara@gmail.com |
| Telephone -Mobile | 0714444123 |
| Telephone -Fixed | 0112881000 |
| Country code | LK |
| Civil Status | Select |

GCE O/L
(Enter subjects separated by commas (,) Eg:- English A, Maths B, etc.. )

GCE A/L*
(Enter subjects separated by commas (,) Eg:- Biology B, Chemistry A, etc.. )
Biology B, Chemistry A

Work Experience
(Enter Work Experience separated commas (,,))

Other Qualifications
(Enter Qualifications separated by commas (,) Eg:- Details of the Degree, University and Year etc.. )

Before you click the "Apply and Pay" button, please double check your application--particularly the **Preferred Center** and the **Medium of Study**. Once you apply, you cannot change application details.

| Apply & Pay | Reset |

**(4) Click "Add New Application''**
**Then you will see the following page**

## Welcome to The Open University of Sri Lanka On-line Application System

| Edit Account details | Programme Details | |
| --- | --- | --- |
| Add New Application | My Applications | Log Out |

Logged as sankhar

Wednesday, 12th July 2017

## My Application Details

No previous application(s) found,Please click **Add New Application** for new application

| No | App No | Programme | Application Fee | Date Applied | View | Payment | Selection Test Admission | Docs & Past papers |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |

**(5)     ONLINE APPLICATION FORM**

**Fill the form as indicated below**

**Program: Select** LL.M. in Criminal Justice Administration from the drop-down menu

**Preferred Centre:** Colombo (as the Programme is offered only in Colombo) from the drop-down menu

**Medium: English** (as the Programme is offered only in English medium) from the drop-down menu

**Personal Data** (This is self-explanatory and therefore fill relevant fields with your personal information)

**Email address and mobile phone number:** Since the only mode of contacting, you is only through email and mobile phone, providing your email address and mobile phone number is mandatory. (Those who do not have an email address, please create one before filling this application)

**G.C.E. O/L and A/L: Give** relevant details

**Other Qualification: THIS IS MOST RELEVANT TO YOU AND VERY IMPORTANT**

(1) If you have a law degree, indicate here the Degree, University, and year of the degree.
(2) If you do not have a law degree but are an Attorney at law, state that you are an Attorney at Law and clearly indicate the year in which you took oaths as an attorney at law

The decision to call or not to call you for selection interview will be taken based on the information provided under "other qualifications" Therefore please indicate your qualifications clearly

**Once you complete entering relevant information, click the button "Apply and pay"**

**(6)     Then you come to the payment option page**
**(7)     Select the payment option and make the payment**
**Following payment options are available for applicants.**

- Pay online using a credit/debit card or pay using EZ cash
- Cash payment to the nearest regional/study center of the OUSL