

FACULTY OF NATURAL SCIENCES – OUSL

ADD/DROP OF COURSES 2024/2025

INSTRUCTIONS

- Course material obtained for courses to be dropped should first be returned to book distribution centre/regional services division at any centre before submitting this form.
 - Students should fill cages 1-4 & hand over the completed form to the Academic Counsellor.
 - You cannot add or drop courses at a higher level without the credit requirements specified at the lower level.
 - You are allowed to add courses only if you have paid the full voucher sent to you without any changes.
 - You will be permitted to add or drop courses only once during add/drop period.
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1. Registration Number :
2. Name of Student :
3. Course Codes of courses to be **dropped** (ALL STUDY BOOKS OBTAINED SHOULD FIRST BE RETURNED TO REGIONAL SERVICES AT ANY CENTRE)

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4. Course Codes of courses to be **added**.

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Signature of the Student: Date:

Contact Phone Number:

FOR OFFICIAL USE OF ACADEMIC COUNSELLOR

5. **Approved Deletions**

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6. **Approved Additions**

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Personal Counsellor: Signature:

Checked by: Signature:

7. Certify changes have been incorporated in student record book.

Signature of relevant officer for Registrar: Date: