

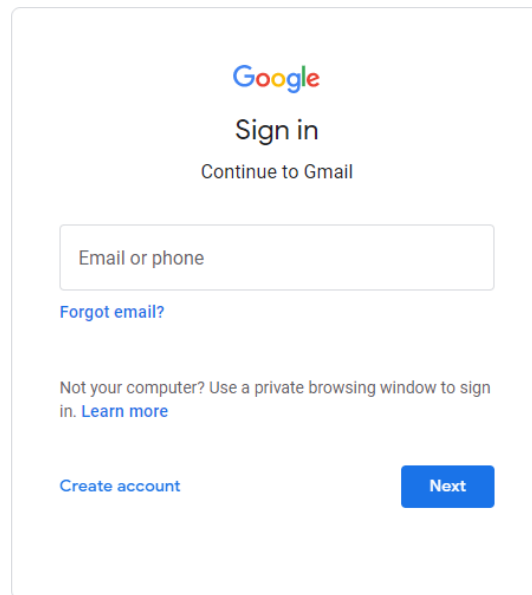
OUSL Student Email Guide

Please follow the instruction and steps

OUSL EMAIL ADDRESS FOR STUNDENTS

- We are offering and email address addresses for all student who registered for programs in Open University of Sri Lanka
- You must Know how to log in to the email address.

Step 1: Navigate to <https://gmail.com>



The screenshot shows the Google Sign in page for Gmail. At the top, the Google logo is displayed in its multi-colored font. Below it, the text "Sign in" is centered, followed by "Continue to Gmail". A text input field with the placeholder "Email or phone" is positioned below. Underneath the input field is a blue link "Forgot email?". Further down, there is a message: "Not your computer? Use a private browsing window to sign in. [Learn more](#)". At the bottom left, there is a blue link "Create account", and at the bottom right, there is a blue button labeled "Next".

English (United Kingdom) ▾

[Help](#)

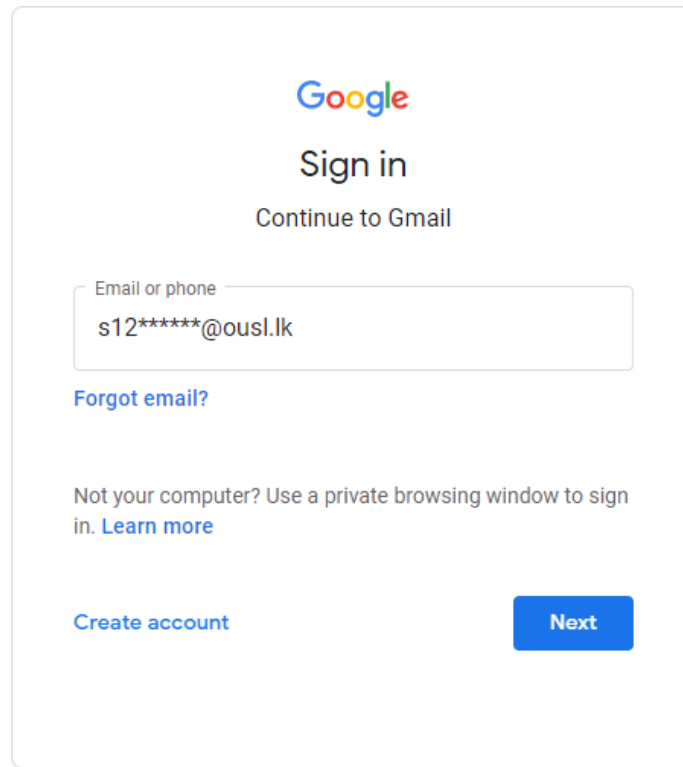
[Privacy](#)

[Terms](#)

login to the account

Step 2: Enter your new credentials

- Your Email address start with your **SID** (SID was printed in your Student Record Book)
- Email address contain this structure **SID@ousl.lk**



Google

Sign in

Continue to Gmail

Email or phone

s12*****@ousl.lk

[Forgot email?](#)

Not your computer? Use a private browsing window to sign in. [Learn more](#)

[Create account](#)

Next

English (United Kingdom) ▼

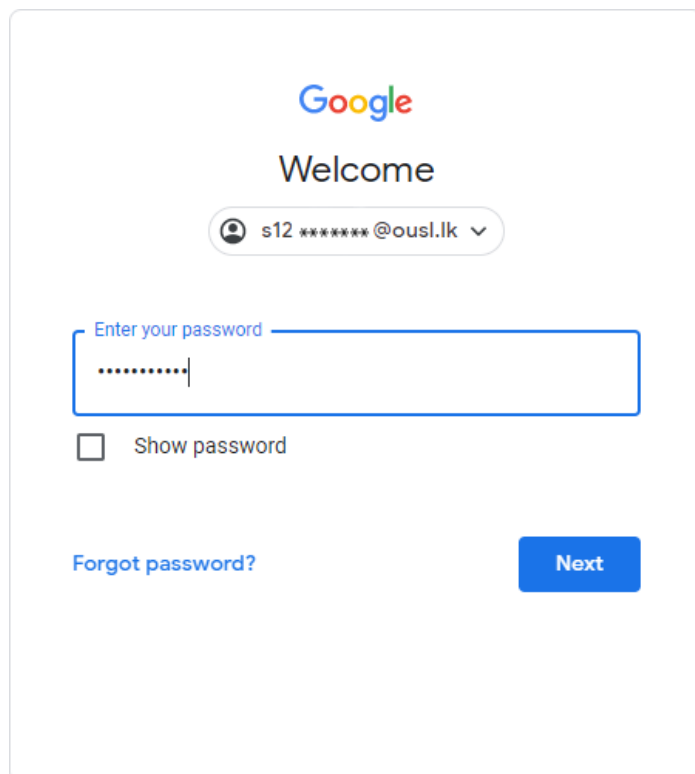
[Help](#)

[Privacy](#)

[Terms](#)

Inserting the username

- Password is "U" + your NIC number (please use V. if not success, then try with simple v)
- Ex: U907438756V / U907438756v
or
- Ex: U199007438756



The image shows a Google login interface. At the top is the Google logo, followed by the word "Welcome". Below that is a dropdown menu showing the email address "s12 *****@ousl.lk". A password input field is present with the placeholder text "Enter your password" and a blue border. The field contains several dots representing a password. Below the input field is a checkbox labeled "Show password". At the bottom left is a link for "Forgot password?" and at the bottom right is a blue "Next" button.

English (United Kingdom) ▾

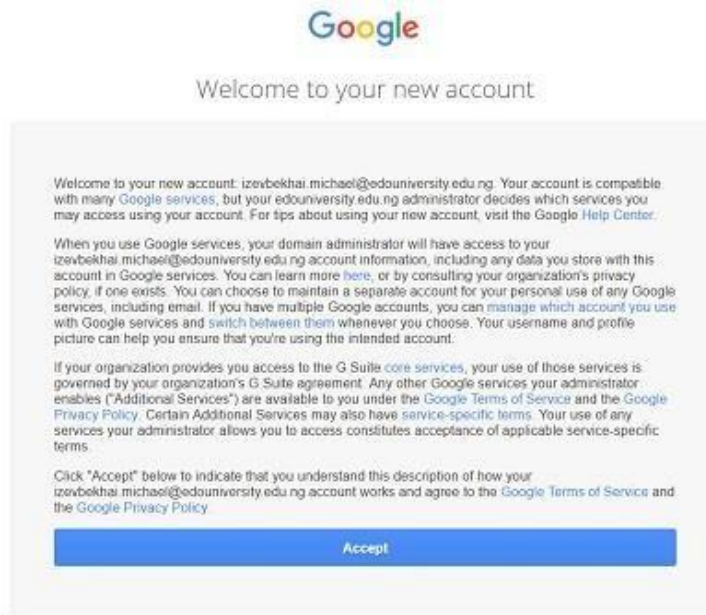
[Help](#)

[Privacy](#)

[Terms](#)

insert the password

Step 3: Accept the Google Agreement Form



Google agreement

- You should remember to change password in very first login

Step: 4 Change your password

Choose a strong password and don't reuse it for other accounts. [Learn more](#)

Changing your password will sign you out on your devices, with some [exceptions](#).

New password

Password strength: Good
Use at least 8 characters. Don't use a password from another site, or something too obvious like your pet's name. [Why?](#)

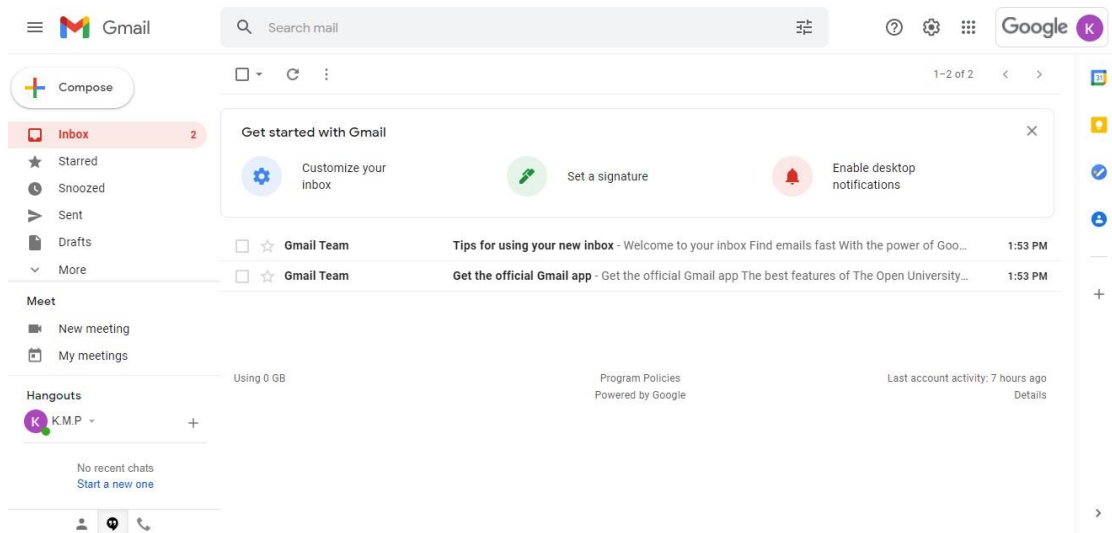
Confirm new password

[Change password](#)

Password Change

You must remember Your new password

Step 5: Use your new OUSL email service powered by Google Inc.



If you tried all of the above methods but have not been able to log in to your email account, complete the required fields and send a request email to the <mailto:ithelpdesk@ou.ac.lk> as below.

Please Reset OUSL Student Email Account

ithelpdesk@ou.ac.lk

Please Reset OUSL Student Email Account

Name :-
SID :-
NIC :-
Registration Number :-

Thank you

Send [dropdown] [text] [link] [image] [video] [audio] [document] [edit] [trash]

For more contacts –

IT helpdesk support center

General 011-2881055 / 011-28881378