

**APPLICATION FOR A FACULTY RESEARCH GRANT 2025**  
*(Please refer to the Guidelines for Applicants- Grants for Scientific Research)*

<b>1. Project Title</b>		
<b>2. Research areas</b> <i>(Please specify)</i>		
<b>3. Investigators</b>		
<b>Principal Investigator</b> Name and Designation  Department	Mailing address  Telephone Fax E-mail	
<b>Co-investigator – 1</b> (a) Name and Designation  Institution/Department	Mailing address  Telephone Fax E-mail:	
<b>Co-investigator – 2</b> (b) Name and Designation  Institution/Department	Mailing address  Telephone Fax E-mail	
<b>4. Collaborators</b>		
Names and Designations <i>(with Institutions/Departments)</i>		
<b>5. Budget</b>		
5.1 Total Budget :		
5.2 Requested amount from the Faculty Research Fund:		
<b>6. Department/s where research is to be performed</b>		
<b>7. Is this a continuation of an on-going project?</b>	YES/NO	
If not, expected starting date:-		
<b>8. Financial Support</b>		
(a) Is the proposed research currently being supported by any other grant? If so, please indicate the name of granting organization and give the amount and duration		
(b) Is this application currently being considered elsewhere for funding? If so, by what organization/s; by what date is a decision expected?		

9. Previous Grants received from the Faculty Research Fund					
Name	Year/s	Amount/s received	Amount/s spent	Whether Final Report submitted	Any papers/abstracts produced
By Applicant					
By internal collaborators					
<b>10. Project Description</b>					
<i>Please prepare according to the Guidelines and attach to the Application. Do not exceed 4 pages.</i>					
<b>11. Work plan</b>					
<i>Please prepare a Gantt Chart to cover the proposed period of study and attach to the Application.</i>					
<b>12. Indicators of progress</b>					
<i>Please list the milestones and indicators that will be used to measure the progress of the proposed study and attach to the Application. Do not exceed one page</i>					
<b>13. Output</b>					
<i>The final output of the study that has a positive impact on the society</i>					
<b>14. Summary of Budget</b>					
<i>For each of the items for which funds are required please give a justification for requesting the funds itemized, and show clearly how the cost figures were derived, in the following pages.</i>					
Description					Cost
(1) <b>Personnel (Labour/Other)</b>					
(2) <b>Consumables</b> <i>Attach list including complete description of type (e.g. chemicals, glassware. etc), quantity and cost</i>					
(3) <b>Travel &amp; Subsistence</b>					
(4) <b>Miscellaneous</b>					
<b>GRAND TOTAL</b>					
<b>15. Budget Justification</b>					
(1) <b>Personnel</b>					
Labourers / Others (No:)					
No. of labourers/ ..... required for ..... days/months.					
Description of work to be performed:-					
(2) <b>Consumables (Total cost)</b>					
Attach list and give a complete description of type (e.g. Chemicals, glassware etc), quantity, cost					

(3) <b>Travel &amp; Accommodation</b>  (Total cost)	Give a detailed breakdown of the cost figures given in Summary Budget. Indicate No. of field visits, places to be visited and any other relevant details.
(4) <b>Miscellaneous</b> (Total cost)	Give complete breakdown with cost.

16. <b>Recommendations</b>	<p><i>When forwarding applications the Heads of Departments are expected to consider the following aspects - that there is no duplication in funding for the project and that the applicant will be able to devote sufficient time to carry out the project. (If the applicants are from different Departments, recommendations from each Department should be submitted)</i></p> <p>I confirm that I have read the application and that the facilities will be made available for this project. The project is recommended.</p> <p>..... Signature of Head of Department</p> <p>..... Date</p> <p>I confirm that I have read the application and that the facilities will be made available for this project. The project is recommended.</p> <p>..... Signature of Head of Department</p> <p>..... Date</p>
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17. Signatures of investigators		
Name	Signature	Date